

**CITY CODE of the CITY of GALAX, VIRGINIA**  
**SEWER USE ORDINANCE APPENDIX B – GENERAL SEWER USE PERMIT**

USER NAME: \_\_\_\_\_

USER ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

USER NUMBER: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

**GENERAL SEWER USE PERMIT – MINOR USERS**

The purpose of this sewer use permit is to set forth uniform requirements for minor contributors into the wastewater collection and treatment system for the City of Galax, and to assist the City in complying with applicable State and Federal laws required by the Clean Water Act and the General Pretreatment Regulations (40 CFR 403). Please answer the questions which apply to your establishment, and return this form to the city Engineer within 60 days.

1. Name of Establishment: \_\_\_\_\_

2. Mailing Address and Telephone Number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Owner: \_\_\_\_\_

4. Ultimate Parent Company Name: \_\_\_\_\_

5. Immediate Parent Company Name: \_\_\_\_\_

6. Name, Title, Telephone Number of Person Authorized to Represent this Firm in Official Dealings with the Sewer Authority and/or City:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Alternate Person to Contact Concerning Information Provided Herein:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

8. Number of Employee Shifts Worked per 24-hour day is \_\_\_\_\_

Average Number of Employees per Shift is \_\_\_\_\_

Starting Time of Each Shift: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

9. Is production subject to Seasonal Variation? (\_\_\_\_)Yes (\_\_\_\_)No

If yes, briefly describe seasonal production cycle.

\_\_\_\_\_  
\_\_\_\_\_

10. Are any process changes or expansions planned during the next three years?

(\_\_\_\_) Yes (\_\_\_\_) No

If yes, explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

11. Do you have access to the location at which your sewer line connects to City's sewer system, i.e. manhole or cleanout?

(\_\_\_\_) Yes (\_\_\_\_) No

If no, explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

12. Provide a brief narrative description of the manufacturing, production, or service activities your firm conducts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. What is your average quarterly water use in gallons per day? \_\_\_\_\_ GPD

14. Do you have a grease trap? (\_\_\_\_) Yes (\_\_\_\_) No

If yes, who pumps it out? \_\_\_\_\_

15. Are storm water drains (roof drains, yard drains, or pumpage) connected to the sanitary sewer?

( ) Yes ( ) N

16. Please attach a simple sketch showing where your sanitary sewer pipe and stormwater drains discharge to.

17. Briefly describe what type of wastewater you discharge to the City sewer system.

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All sewer users are required to follow certain general housekeeping guidelines regarding discharges to the City's sewer system. These include the following:

A. General Prohibitions:

Sewer users shall not introduce pollutants to the wastewater treatment plant which will pass through or interfere with the operations or performance of the wastewater treatment plant.

B. Specific Prohibitions:

In addition, the following pollutants shall not be introduced into the City Sewer:

- (a) Pollutants which will cause corrosive structural damage, but in no case discharges with a pH lower than 5.0 or higher than 9.5
- (b) Pollutants which will create a fire or explosion hazard.
- (c) Solid or viscous pollutants in amounts that will cause obstruction to the flow in the sewer or WWTP resulting interference.
- (d) Any pollutant, including oxygen demanding pollutants (BOD, etc.) released in a discharge at a flow rate and/or pollutant concentration which will cause interference with the WWTP.

C. Other Prohibitions:

- (a) Waste battery acids are not to be discharged to the sewer system.
- (b) No batch dumps of antifreeze are to be discharged to the sewer system.
- (c) No motor oil, brake fluid, transmission fluid, or other type of auto fluids shall be discharge to the sewer system.
- (d) No concentrated dump discharges of cooking grease shall be discharged to the sewer system.
- (e) No solvents, acids, or other similar types of chemicals are to be discharged without the consent of the city and/or approval authority. Some of these substances may be discharged under management discharge program, i.e. regulating the discharge rater and/or time.

D. Violations

- (a) Upon determination that a user has chronically violated the conditions of this permit or the City Sewer use Ordinance. The City may revoke the User's permit.

**The User is advised of the City Sewer Use Ordinance and its requirements. A copy of the City's Sewer Use Ordinance is attached.**

The User is reminded that certain waste dumps are regulated under the Virginia Hazardous Waste Regulations and are not to be discharged to the City's sewer System.

This form, when signed and returned to the City, shall act as a general sewer use permit. If problems develop with the User's wastewater, the City may in the Future supersede this general permit with an Industrial Sewer Use Permit. The City Engineer has references to licensed hazardous waste haulers and oil recyclers, if these services are needed.

Note to Signing Official: In accordance with 40CFR403.13 and VR 680-14-01 s7.10, information and data provided in this questionnaire which identifies that nature and frequency of discharge shall be available to the public without restriction.

Requests for confidential treatment and other information shall be governed by procedures specified in 40 CFR Part 2.

This is to be signed by an authorized official of your firm after adequate completion of this form and review of the information by signing official.

*I have personally examined and am familiar with the information submitted in this document and attachments. Based upon my inquiry of those individuals immediately responsible for obtaining the information reported herein, I believe that the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and/or imprisonment.*

_____ Date	_____ Signature or Official or Owner (Seal if applicable)
	_____ Title

Permit Approved

_____ City Engineer, City of Galax	_____ Date
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