



# VOTER REGISTRATION CITY OF GALAX

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## Electoral Board Meeting Minutes April 29, 2024

The Galax City Electoral Board met in the 1<sup>st</sup> Floor Conference Room in the Galax City Municipal Building.

### Board Members Present:

- Rhonda Hatmaker, Chair
- Sylvia Richardson, Vice-chair
- Josepha Thompson, Secretary

### Others Present:

- David Phipps, General Registrar
- Michael Burnette, Galax City Manager
- Chris Young, IT Manager

The Chair called the meeting to order at 2:01 PM and determined that a quorum was present. On motion and second, the Board unanimously voted to go into Closed Session to discuss 2024 VA Dept. of Election Security Survey as required by § 24.2-410.2 of the Virginia Code. The vote to proceed was unanimous and the meeting went into Closed Session at 2:02 PM.

On motion and second and unanimous vote, the meeting returned to Open Session at 2:20 PM.

The minutes of the March 11, 2024, were read by Secretary, Josepha Thompson. A suggestion was made to amend the March 11, 2024, minutes to include a vote for all three offices for the annual reorganization even though two of the positions were defaulted. On motion and second, the Board voted unanimously on each of the three positions, thereby accepting and confirming the reconfiguration of March 11<sup>th</sup> as follows:

- Ms. Rhonda A. Hatmaker, Chairperson
- Mrs. Sylvia D. Richardson, Vice-Chairperson
- Ms. Josepha B. Thompson, Secretary

### Other items of business discussed:

- Beginning with the June 18, 2024, election, the Board will conduct the Canvass in the Registrar's office on the night of the election after closing the polling places eliminating the need to drive to the Grayson County Courthouse the following morning and secure a meeting space. This means

that the completed envelopes and materials can be taken to the Courthouse by one Board member.

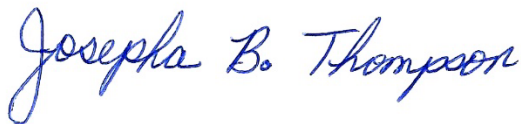
- The Board decided that only minimal, "need-to-know" training sessions are necessary for the June 18, 2024, election. David Phipps will send an email to the Officers of Election who will be working to offer the option.
- We discussed providing creative, interesting methods of training that include questionnaires, table-top scenario exercises, and incentives to reinforce election concepts. Each board member and the Registrar are encouraged to bring draft hard copies of their ideas to share at the May 15, 2024, meeting.

An informational item was presented by Sylvia Richardson who noted that she had been contacted by the Democratic and Republican parties regarding personnel issues.

There was a motion made and approved to adjourn the meeting. The motion to adjourn the meeting was made by the Board Vice-Chairperson Rhonda Hatmaker and was seconded by Secretary Sylvia Richardson. The motion was carried by unanimous consent and the meeting adjourned at 3:07 PM.

The Board will next meet at 10:00 AM Wednesday, May 15, 2024.

Respectfully submitted,



Josepha B. Thompson, Secretary