



VOTER REGISTRATION CITY OF GALAX

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Electoral Board Meeting Minutes July 24, 2024

The Galax City Electoral Board met in the office of the General Registrar in the Galax City Municipal Building. The Chair, Rhonda Hatmaker called the meeting to order at 10:35 a.m. and determined there was a quorum.

IN ATTENDANCE

Rhonda Hatmaker, Chair; Sylvia Richardson, Vice-Chair; Josepha Thompson, Secretary; and David Phipps, General Registrar.

APPROVAL OF MINUTES

Upon a motion made by Rhonda Hatmaker, seconded by Josepha Thompson, and unanimously carried, the June 11, 2024, minutes were approved.

CLOSED SESSION

At 10:38 a.m., a motion was made by Rhonda Hatmaker to enter closed session regarding Sections A, B, and D of **VA code § 24.2-625.1. Voting equipment security**. The motion was seconded by Josepha Thompson, and unanimously carried.

David Phipps distributed the proposed Voting System Security Plan to the board members to review by the next board meeting.

At 10:42 a.m., the Board reconvened in open session. Rhonda Hatmaker certified that no items other than that cited under the cited Virginia code section was discussed and no action was taken with affirmation by Sylvia Richardson and Josepha Thompson.

OLD BUSINESS

- **Compensation for out-of-town meetings by Electoral Board**
- David Phipps explained the guidelines for receiving compensation for vehicle charges and overnight lodging.
- **November Election Documentation and Planning**
- It was decided to have a special working session from 10:00 a.m. to 2:00 p.m., Wednesday, October 2, 2024 to finalize the special November training activities.

- **November Election Calendar of Activities**
Participants worked on preliminary dates for the November election training and activities. Josepha Thompson will create a draft of the document for review.
- **Post-discussion of June 18th election**
No problems were identified.
- **Official Email Addresses**
All board members can now access their new galaxva.com emails for official board communications.

NEW BUSINESS

David Phipps presented quotation for Ballot on Demand System.

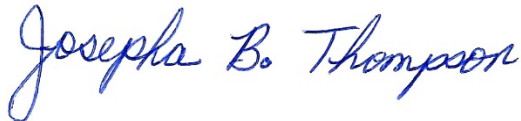
ITEMS FOR NEXT MEETING

- Will discuss modified logistics for November General Election given the increased significance.
- Will discuss the Voting System Security Plan distributed by David Phipps.

ADJOURNMENT

- The Electoral Board will next meet at 10:30 a.m., Wednesday, August 14, 2024.
- At 12:24 p.m., a motion to adjourn the meeting was made by Rhonda Hatmaker, seconded by Sylvia Richmond, and unanimously carried.

Respectfully submitted,



Josepha B. Thompson, Secretary