



VOTER REGISTRATION CITY OF GALAX

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Electoral Board Meeting Minutes October 9, 2024

The Galax City Electoral Board met in the office of the General Registrar in the Galax City Municipal Building. The Chair, Rhonda Hatmaker called the meeting to order at 10:35 a.m. and determined there was a quorum.

ATTENDANCE

Present: Rhonda Hatmaker, Chair; Josepha Thompson, Secretary, and David Phipps, General Registrar. **Absent:** Vice-chair, Sylvia Richardson

ADOPTION OF AGENDA

Upon a motion made by Rhonda Hatmaker, seconded by Josepha Thompson, and unanimously carried, the agenda was adopted.

APPROVAL OF MINUTES

Upon a motion made by Josepha Thompson, seconded by Rhonda Hatmaker, and unanimously carried, the 9/18/2024 minutes were approved with minor spelling/grammar corrections.

OLD BUSINESS

A working session for the November election special activities and training sessions was held, Wednesday, 10/2/2024. Present: Rhonda Hatmaker, Josepha Thompson, and David Phipps. Absent: Sylvia Richardson

NEW BUSINESS

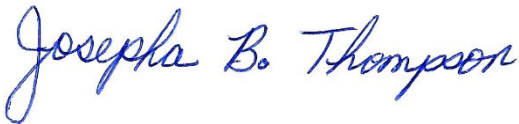
1. Josepha Thompson presented guidance from VEBA board on communications among the board for organizational purposes.
2. All participants recapped plans for OE training based on 10/2/2024 working session.
3. David Phipps reported on early voting turnout and that everything was running smoothly.
4. David Phipps reported that the 10/8/2024 training for pollbook/optical scanner procedures went well.
5. All participants determined the presenters for each section for the 10/24/2024 general training session for the Officers of Election.

6. Rhonda Hatmaker noted that she sent an updated handout for What to Do with the Envelopes on election day to the General Registrar and the Electoral Board members.
7. Revised the election task calendar to include provisional ballot dates and RLA dates based on notice received from ELECT.
8. Set 10/23/2024 for a final working session to walk through the training materials for the general training session.
9. Josepha will update and organize the training material and forward it to the GR and EB for review prior to the 10/23 working session.

ADJOURNMENT

- The meeting was adjourned at 12:30 p.m.
- The next regular meeting is scheduled for Wednesday, 12/11/2024, at 10:30 a.m.

Respectfully submitted,



Josepha B. Thompson, Secretary