



# VOTER REGISTRATION CITY OF GALAX

111 E. GRAYSON ST., ROOM #102 • P.O. BOX 1045 • GALAX, VIRGINIA 24333 PHONE:  
276-236-7509 • FAX: 276-236-2889

## Electoral Board Canvass and RLA Meeting Minutes For November 5, 2024, General Election Covers November 5 to November 20, 2025

### NEW BUSINESS – CANVASS

The Galax City Electoral Board met in the office of the General Registrar in the Galax City Municipal Building. The Chair, Rhonda Hatmaker called the meeting to order at 7:30 p.m. and determined that there was a quorum.

#### Tuesday, November 5, 2024

- **Present:** Rhonda Hatmaker, Chair; Sylvia Richardson, Vice-chair; Josepha Thompson, Secretary; and David Phipps, General Registrar. **Others Present:** Fran Carmody, East Precinct Chief; Terry Snow, West Precinct Chief.
- The Board reviewed election statistics and paperwork with the Chiefs from the East Precinct and the West Precinct. The Board voted unanimously to reconvene the meeting at 10:00 a.m. on November 6, 2024.

#### Wednesday, November 6, 2024

- The Chair reconvened the Canvass meeting at 10:02 a.m.
- **Present:** Rhonda Hatmaker, Chair; Sylvia Richardson, Vice-chair; and Josepha Thompson, Secretary. **Others Present:** Janet Clark, CAP Chief.
- The Board reviewed election statistics and paperwork with the Chief from CAP. The Board voted unanimously to reconvene the meeting at 10:00 a.m. on November 7, 2024.
- The Board considered whether each provisional vote at the election was qualified to do so. The Board voted unanimously to reconvene the meeting at 10:00 a.m. on November 13, 2024.

#### Friday, November 8, 2024

The CAP officers processed all ballots received by noon on Friday, November 8, 2024. **Present:** All CAP officers. **Others Present:** David Phipps, General Registrar.

#### Wednesday, November 13, 2024

- The Chair reconvened the meeting at 10:00 a.m. and determined that a quorum was present. **Present:** Rhonda Hatmaker, Chair; Sylvia Richardson, Vice-chair; Josepha Thompson, Secretary; David Phipps, General Registrar.
- The Board signed the Abstracts required for submission to ELECT.
- The Canvass meeting adjourned at 1:00 p.m.

## NEW BUSINESS – REQUIRED RISK LIMITING AUDIT (RLA)

### Wednesday, November 20, 2024

- In accordance with the Code of Virginia §24.2-671.2, the Galax City Electoral Board (EB) and General Registrar (GR) performed a post-election RLA at the Grayson County Courthouse following the procedures prescribed by the Virginia State Board of Elections.
- At approximately 9:53 a.m., Lee Chaffee was sworn in as a temporary Electoral Board member by the Grayson County Clerk of Court to ensure that one EB member representing each party participated in and was present for the duration of the RLA. His appointment was set to end when the RLA was complete on November 20, 2024.
- **Present:** Rhonda Hatmaker, Chair; Lee Chaffee, Interim EB member; David Phipps, General Registrar, and Pamela Surratt, Audit Board Member. Intermittently observing the RLA were Grayson County Clerk of Court personnel Renee Nester, Beverley Dowell, and Hannah Reeves.
- **Board Members Absent:** Sylvia Richardson, Vice-chair and Josepha Thompson, Secretary.

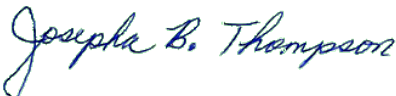
### RLA Meeting Summary

- At 11:21 a.m., the Audit Board completed ballot counting, and at 11:45 a.m. General Registrar, David Phipps uploaded the results of ballot numbers #67 and #1050 into ARLO by VotingWorks.
- At 3:56 p.m., Phipps notified the Audit Board that the Galax City RLA was complete and did not require another round of ballot result submissions.
- At 3:56 p.m., the RLA meeting adjourned.

## NEXT REGULAR EB MEETING

The next regularly scheduled meeting is Wednesday, December 11, 2024, at 10:30 a.m.

Respectfully submitted,



Josepha B. Thompson, Secretary