



VOTER REGISTRATION

CITY OF GALAX

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Electoral Board Meeting Minutes

March 12, 2025

The Galax City Electoral Board met in the office of the General Registrar in the Galax City Municipal Building.

The Chair, Rhonda Hatmaker called the meeting to order at 10:36 a.m. and determined there was a quorum.

ATTENDANCE

Present: Rhonda Hatmaker, Chair; Sylvia Richardson, Vice-chair; Josepha Thompson, Secretary, and David Phipps, General Registrar.

ADOPTION OF AGENDA

Upon a motion made by Rhonda Hatmaker, seconded by Josepha Thompson, and unanimously carried, the agenda was adopted.

APPROVAL OF MINUTES

Reviewed and approved December 11, 2024, and February 4, 2025, after minor corrections.

OLD BUSINESS

None

NEW BUSINESS

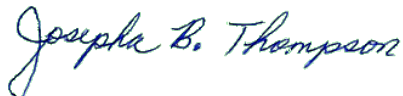
- **Board organization:** Upon a motion made by Josepha Thompson, seconded by Sylvia Richardson, and unanimously carried, it was decided to keep the current composition of officers for 2025.

- Since this composition results in the Board Chair and Board Secretary both being in the Republican Party, Sylvia Richardson of the Democratic Party provided a signed statement that this configuration meets with her approval according to §Section 24.2-106(B) of the Virginia Code of Law.
- The board decided to organize the positions in January during subsequent years.
- David Phipps provided documents regarding travel/lodging arrangements for the VEBA 2025 Annual Meeting to Sylvia Richardson and Josepha Thompson.
- Began setting dates on the Election Task Calendar for the June 2025 primary.
- Set June 25, 2025, for David Phipps' Performance Review.
- David Phipps will schedule a date to meet with the City Manager regarding LESS.
- Rhonda Hatmaker will perform ADA compliance tasks.

ADJOURNMENT

- Meeting adjourned at 11:30
- The next regular meeting scheduled for Wednesday, April 9, 2025, at 10:30 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Josepha B. Thompson". The signature is written in a cursive, flowing style.

Josepha B. Thompson, Secretary